



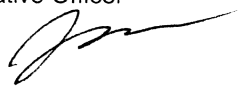
City of Albuquerque

Aviation Department

Martin Chávez, Mayor

INTER-OFFICE MEMORANDUM

Date: June 9, 2006

To: Bruce J. Perlman, Ph.D. Chief Administrative Officer
From: John D. "Mike" Rice, Director, Aviation 
Subject: Recommendation of Award: RFP2006-015-SB, "Financial & Other Consulting Services: Albuquerque Airport System"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Aviation Department to solicit proposals from qualified vendors to provide financial and other consulting services for the Albuquerque Airport System.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers. Twenty vendors were notified of this RFP. One response was submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP.

The committee unanimously recommended award of contract to Leigh Fisher Associates.

Listed are the respondent's composite score, average score and fee schedule. Leigh Fisher Associates is also the incumbent for these services. The Fee Schedule submitted is on average 5% more than the current contract fee schedule.

<u>OFFEROR</u>	<u>TOTAL COMPOSITE</u> <u>SCORE</u>	<u>TOTAL AVERAGE</u> <u>SCORE</u>	<u>ESTIMATED ANNUAL AMOUNT</u>
Leigh Fisher Associates	4,759	951.8	\$ 600,000.00

I concur with the ad hoc committee's recommendation. The Department will begin contract negotiations immediately upon your approval.

Approved:



Bruce J. Perlman, Ph.D.
Chief Administrative Officer

Date

Recommended:



Ed Adams
Chief Operating Officer

Date

Attachment: Composite Score Sheet

Original: Suzanne Boehland, Senior Buyer, Purchasing Division, DFAS
Copy: John J. Vigil, Purchasing Manager, DFAS
File: RFP2006-015-SB